

**TsaileWheatfields Farm Board and Dineh Water User Joint Meeting**  
**Monday, July 25, 2016 @ 6pm**  
**Wheatfields Chapter House, Wheatfields, AZ**

AGENDA

**I. ORDER OF BUSINESS**

- a. Meeting call to order
- b. Invocation
- c. Adopt agenda
- d. Reading Last Meeting Minutes, July 10, 2016
- e. Announcements:

**II. OLD BUSINESS**

- a. Fund Management Plan
  - To receive money from Navajo Nation Permanent Trust Fund

**III. NEW BUSINESS**

- a. Land Use Permit- Transfer, Relinquish, Probate, etc
- b. Audit
- c. Funding for Water Data Plan

**IV. Reports**

- a. Farm Board
- b. Water User
- c. Others

**V. CONCLUSION**

- A. Identify next agenda items
- B. Scheduled next meeting date

Adjournment

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MEETING MINUTES

I. ORDER OF BUSINESS

a. Meeting called to order at 6:30pm

b. Invocation by Teresa Chee

c. Adopt agenda

Dorthea Litson read listed agenda items. No amendments, questions, or comments.

*Action: The agenda was adopted as read.*

*Motioned by Teresa Chee*

*Seconded by Bennie Litson*

*Voting: 7 yes; 0 no; 3 abstained*

*Motion Carried*

d. Reading Last Meeting Minutes, July 10, 2016

Dorthea read the last meeting minutes. No amendments, questions, or comments.

*Action: The last meeting minutes accepted as read.*

*Motioned by Bennie Litson*

*Seconded by Willis Becenti*

*Voting: 7 yes; 0 no; 3 abstained*

*Motion Carried*

e. Announcements:

- ✓ Chapter Meeting, Tuesday, July 26, 2016 @ 12pm – potluck luncheon, Wheatfields Chapter House.
- ✓ Meeting with Council Delegate, Consultant, Farm Board, and Water User, Monday, August 1, 2016 @ 9am, Quality Inn, Window Rock, AZ – Prepare presentation to Budget & Finance Committee
- ✓ Farmers Market
  - Potter House Church, Chinle, AZ – August 26, 2016 & September 23, 2016 in the evening.
  - Tsaile Junction, Tsaile, AZ – September 17, 2016 & September 24, 2016

II. OLD BUSINESS

a. Fund Management Plan

- To receive money from Navajo Nation Permanent Trust Fund

Dorthea explained that Water User, Farm Board, Council Delegate, and Consultant met to review the Fund Management Plan. At that time, the Council Delegate requested to put all documents together in a notebook to present to Budget & Finance Committee. In total, he requested to put 2 notebooks together for the committee and Council Delegate, himself.

Dorthea reviewed how the notebooks were put together to the audience. At the end of presentation there was a request to add one more appendix H. There is no indication of the Grant Tracker program anywhere.

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*Action: To add an appendix H to the notebook. In appendix H, it will have the information about the Grant Tracker.*

*Motioned by Lucinda Davis*

*Seconded by Teresa Chee*

*Voting: 8 yes; 0 no; 1 abstained*

*Motion Carried*

**III. NEW BUSINESS**

- a. Land Use Permit- Transfer, Relinquish, Probate, etc  
No request at this time.

*Action: No action taken.*

- b. Audit

Dorthea explained that she receive account firm listing from Bryceson. There are six firms from the following areas: Phoenix, AZ, Flagstaff, AZ, and Albuquerque, NM. She will need to call them to request for an audit review, and not an audit. Audit review for small organization like us.

*Action: No action taken. For information only, but will be put on next agenda item.*

- c. Funding for Water Data Plan

Benita Litson, Diné College Land Grant Director, explained she received Grant Funding for the amount of \$15,000 through USDA NIFA program. The money is to be spent by next year July 1, 2017. The intent of the funding is to work with Native Land water issues and concerns, so a protocol for collecting data to quantify water usage can be develop, and use for developing contingency plan in time of drought or disasters to occur. Plus the community can use that to develop future plan.

Examples of the project can be:

1. Identify all the current water developments and indicate its conditions (windmills, wells, earthen dams, and water harvesting)
2. Identify the amount of water being hauled for livestock and human consumption
3. Identify current farmer's water usage and establish projection for future farming water usage.
4. Identify stream riparian

Importantly, the work should embed tribal views, stories, and connects to water and land.

Comments, suggestions, and questions:

Lorena commented there has been several attempt to conduct a water study. It has been talked about with the organization. The organization took the lead in Water Study recently with Brown & Caldwell from Navajo Nation Water Management Branch funded at \$80 million by Navajo Nation. Brown & Caldwell staff are now finish with the study, and they were to submit report to Navajo Nation Water Management Branch then in turn give the report to the Chapter. In addition, there were several water shed studies conducted in the past. The Tsaile / Wheatfields Chapter allocated \$50,000 to do a water study for its community. They, meaning the chapter officials, were working with Bohannon & Houston out of Albuquerque, NM.

Lucinda shared that the water study is completed by Brown & Caldwell staff, and it is sitting at the Navajo Nation Water Management Branch. It will need further approval before the report from the study is distributed to the Chapter.

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*Action: To accept the\$15,000 to work with Dine College Land Grant to conduct the Water Study and Develop Water Usage Plan. At the next meeting a work session will be conducted to plan a timeline for the project and how the plan can be carried out. The next meeting will be on Sunday, August 7, 2016 3pm.*

*Motioned by Lucinda Davis*

*Seconded by Bennie Litson*

*Voting: 8 yes; 0 no; 1 abstained*

*Motion Carried*

**IV. Reports**

a. Farm Board

President – no reports

Vice President – no reports

Secretary / Treasurer – no reports

b. Water User

President – not at meeting

Vice President – not at meeting

Secretary / Treasurer – no reports

Members – Both not at meeting.

c. Others

Financial Report added to agenda.

Dorthea requested to defer financial report to next meeting. She is unable to run Sage 50 due to technical difficulties. She has not run the invoices as well. Currently, she is in the process of uploading all software into the computer system.

*Action: Defer the financial report to next meeting.*

*Motioned by Teresa Chee*

*Seconded by Evelyn Litzin*

*Voting: 8 yes; 0 no; 1 abstained*

*Motion Carried*

**V. CONCLUSION**

A. Identify next agenda items

- Audit
- Water Plan – Planning
- Fund Management Plan – Create Budget
- Junk Food Sale Tax
- ✓ Survey Collection

B. Scheduled next meeting date, Sunday, August 7, 2016 at 3pm. (Please note: Meeting schedule to start at 12pm noon.)

C. Adjournment

*Action: Meeting adjourned at 7:50pm*

*Motioned by Bennie Litson*

*Seconded by Teresa Chee*

*Voting: 8 yes; 0 no; 1 abstained*

*Motion Carried*