

**Tsaile/Wheatfields Chapter
Community Land Use Planning Committee
Monday, October 8, 2012**

MEETING AGENDA

- 1. ORDER OF BUSINESS**
 - a. Call to order
 - b. Invocation
 - c. Approval of Agenda
 - d. Approval of Minutes
 - i. September 26, 2012
 - e. Announcements

- 2. REPORTS**
 - a. FY 2012 CLUPC Budget Balances – Paula Begay, CSC
 - b. FY 2013 CLUPC Budget

- 3. ACTION ITEMS**
 - a. Non-Attendance of CLUPC Member
 - b. Recess into Work Session
 - i. Continue Review of Data Collection Sheets
 - ii. Confirm Category A, B and C Roads
 - iii. Begin Naming Category B Roads
 - c. Reconvene in Meeting Mode
 - i. Recommendations from Work Session

- 4. Next Meeting**

- 5. Adjournment**

TSAILE/WHEATFIELDS CHAPTER
Community Land Use Planning Committee (CLUPC)
October 8, 2012

Present: Marjorie Johnson, President
Lupita McClanahan, Vice President
Kathy John, Member

Absent: Charles Chee, Member
Lucinda Davis, Secretary

1. ORDER OF BUSINESS

- a. **Call to Order:** Meeting was called to order at 5:07 p.m. by the CLUPC President.
- b. **Invocation:** The invocation was given by Lupita McClanahan.
- c. **Approval of Agenda** – Agenda was read into the record by the President. A motion was made by Kathy Johns to accept the agenda, second by Lupita McClanahan. The motion passed by a vote of 2 in favor, 0 opposed and 2 abstentions.
- d. **Approval of Minutes:** – Minutes for September 26, 2012 was read into the record by CLUPC President. Motion to approve the minutes was made by Lupita McClanahan and second by Kathy Johns. Request made by President to make typographical corrections to minutes. Motion to approve the minutes with corrections was passed by a vote of 2 in favor, 0 opposed and 2 abstentions.
- e. **Announcements :**
 - Tsaille Public School is out this week on Fall Break, October 8 – 12, 2012.
 - Navajo Nation Council passed budget that was signed into law by President on the final day, September 28, 2012. This provides money to the Chapters to operate on a regular budget basis rather than a continuing resolution.
 - Chapter Planning Meeting held October 2, 2012 where carry-over budgets were approved for Chapter use, including CLUPC.
 - Tsaille/Wheatfields Meeting will be held on Sunday, October 21, 2012.

2. REPORTS

- a. FY 2012 CLUPC Budget Balances: Report was provided to the Committee by Paula Begay, CSC. In a pre-meeting prior to the CLUPC meeting, two committee members met with the CSC on the budget information. The carry-over budget balance of \$5,043.34 was budgeted to include six months of CLUPC stipends including Fica/Medicare and \$1,006.47 for catering. The temporary workers were paid from Chapter PEP funds and paid a total of \$1,645.94 and \$713.67 for mileage.
- b. The carry-over budget for FY 2013 includes a FY2012 carry-over balance of \$5,043.34 was presented. The CLUPC is funded by LGA funds and the Committee stipend was increased beginning 10/01/2012 from \$75.00 to \$125.00. The carry-over funds were budgeted in FY 2013 to include six months of CLUPC stipends at \$125.00 including FICA/Medicare and \$,1006.47 for catering.

The CSC stated Chapter staff was still inputting FY 2013 PEP funds. A statement was made that the temporary workers could be hired for an additional 80 hours. This will be handled by Chapter staff when funds are available and the workers can be contacted to return to complete necessary work on the Road Naming Project Data Collection sheets. A motion was made by Kathy Johns to accept the reports, seconded by Lupita McClanahan. Motion passed by a vote of 2 in favor, 0 opposed and 2 abstentions.

3. ACTION ITEMS

- a. Non-Attendance of CLUPC Member: Information charting attendance of CLUPC members for Calendar Year 2012 beginning January 1, 2012 was compiled by the CLUPC President and provided to Committee members. The CLUPC Bylaws call for removal of CLUPC members for three or more consecutive absences. Discussion was held on the non-attendance of Charles Chee. No notifications for the absences have been received. The CLUPC President commented on the three absences of Lucinda Davis in April and May for which she received one all from Ms. Davis indicating she would not be available for the meeting. A motion was made by Kathy Johns, to remove Charles Chee from the CLUPC membership for non-attendance pursuant to the CLUPC bylaws, seconded by Lupita McClanahan. The CLUPC President stated the need for attendance by all CLUPC members is necessary to complete CLUPC tasks and projects. Non-attendance places a hardship on the Committee to obtain a quorum and complete projects on a timely basis. The motion was passed by a vote of 2 in favor, 0 opposed and 2 abstentions.

The CLUPC President will issue a letter to Charles Chee informing him of his removal from CLUPC and send to the Chapter CSC for placement on Tsaille/Wheatfields Chapter letterhead.

By this action, the CLUPC hereby declares a vacancy on the CLUP Committee. The CSC will be notified to begin recruitment process immediately so a replacement can be named at the 10/21/2012 Chapter meeting.

- b. Recess into Work Session: A motion was made by Kathy Johns to defer this agenda item until the next meeting when all data sheets should be available for CLUPC review and mapping, seconded by Lupita McClanahan. The motion was passed by a vote of 2 in favor, 0 opposed and 2 abstentions.

4. NEXT MEETING

The next regular CLUPC meeting will be on November 7, 2012 at 10:00 a.m. to 5:00 p.m. to complete review of data collection sheets, and complete and prepare residence maps for submission to Navajo Nation Addressing Authority. A special meeting may be called upon availability of temporary workers to review additional work on the data collection forms. The Public Hearings will be scheduled possibly for December 2012.

5. ADJOURNMENT

Motion made by Kathy Johns and second by Lupita McClanahan to adjourn the meeting. Vote was passed with all in favor. The meeting adjourned at 5:55 p.m.

Minutes taken and submitted by CLUPC President due to the absence of the CLUPC Secretary.