Tsaile Wheatfields Farm Board and Dineh Water User Joint Meeting
Monday, July 25, 2016 @ 6pm
Wheatfields Chapter House, Wheatfields, AZ

AGENDA

I. ORDER OF BUSINESS
   a. Meeting call to order
   b. Invocation
   c. Adopt agenda
   d. Reading Last Meeting Minutes, July 10, 2016
   e. Announcements:

II. OLD BUSINESS
   a. Fund Management Plan
      • To receive money from Navajo Nation Permanent Trust Fund

III. NEW BUSINESS
   a. Land Use Permit - Transfer, Relinquish, Probate, etc
   b. Audit
   c. Funding for Water Data Plan

IV. Reports
   a. Farm Board
   b. Water User
   c. Others

V. CONCLUSION
   A. Identify next agenda items
   B. Scheduled next meeting date

Adjournment
I. ORDER OF BUSINESS
   a. Meeting called to order at 6:30pm

   b. Invocation by Teresa Chee

   c. Adopt agenda
      Dorthea Litson read listed agenda items. No amendments, questions, or comments.
      Action: The agenda was adopted as read.
      Motioned by Teresa Chee
      Seconded by Bennie Litson
      Voting: 7 yes; 0 no; 3 abstained       Motion Carried

   d. Reading Last Meeting Minutes, July 10, 2016
      Dorthea read the last meeting minutes. No amendments, questions, or comments.
      Action: The last meeting minutes accepted as read.
      Motioned by Bennie Litson
      Seconded by Willis Becenti
      Voting: 7 yes; 0 no; 3 abstained       Motion Carried

   e. Announcements:
      ✓ Chapter Meeting, Tuesday, July 26, 2016 @ 12pm – potluck luncheon, Wheatfields Chapter House.
      ✓ Meeting with Council Delegate, Consultant, Farm Board, and Water User, Monday, August 1, 2016 @ 9am, Quality Inn, Window Rock, AZ – Prepare presentation to Budget & Finance Committee
      ✓ Farmers Market
         o Potter House Church, Chinle, AZ – August 26, 2016 & September 23, 2016 in the evening.
         o Tsaile Junction, Tsaile, AZ – September 17, 2016 & September 24, 2016

II. OLD BUSINESS
   a. Fund Management Plan
      • To receive money from Navajo Nation Permanent Trust Fund

      Dorthea explained that Water User, Farm Board, Council Delegate, and Consultant met to review the Fund Management Plan. At that time, the Council Delegate requested to put all documents together in a notebook to present to Budget & Finance Committee. In total, he requested to put 2 notebooks together for the committee and Council Delegate, himself.

      Dorthea reviewed how the notebooks were put together to the audience. At the end of presentation there was a request to add one more appendix H. There is no indication of the Grant Tracker program anywhere.
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Action: To add an appendix H to the notebook. In appendix H, it will have the information about the Grant Tracker.
Motioned by Lucinda Davis
Seconded by Teresa Chee
Voting: 8 yes; 0 no; 1 abstained
Motion Carried

III. NEW BUSINESS

a. Land Use Permit - Transfer, Relinquish, Probate, etc
No request at this time.
Action: No action taken.

b. Audit
Dorthea explained that she receive account firm listing from Bryceson. There are six firms from the following areas: Phoenix, AZ, Flagstaff, AZ, and Albuquerque, NM. She will need to call them to request for an audit review, and not an audit. Audit review for small organization like us.

Action: No action taken. For information only, but will be put on next agenda item.

c. Funding for Water Data Plan
Benita Litson, Diné College Land Grant Director, explained she received Grant Funding for the amount of $15,000 through USDA NIFA program. The money is to be spent by next year July 1, 2017. The intent of the funding is to work with Native Land water issues and concerns, so a protocol for collecting data to quantify water usage can be develop, and use for developing contingency plan in time of drought or disasters to occur. Plus the community can use that to develop future plan.

Examples of the project can be:

1. Identify all the current water developments and indicate its conditions (windmills, wells, earthen dams, and water harvesting)
2. Identify the amount of water being hauled for livestock and human consumption
3. Identify current farmer’s water usage and establish projection for future farming water usage.
4. Identify stream riparian

Importantly, the work should embed tribal views, stories, and connects to water and land.

Comments, suggestions, and questions:

Lorena commented there has been several attempt to conduct a water study. It has been talked about with the organization. The organization took the lead in Water Study recently with Brown & Caldwell from Navajo Nation Water Management Branch funded at $80 million by Navajo Nation. Brown & Caldwell staff are now finish with the study, and they were to submit report to Navajo Nation Water Management Branch then in turn give the report to the Chapter. In addition, there were several water shed studies conducted in the past. The Tsaile / Wheatfields Chapter allocated $50,000 to do a water study for its community. They, meaning the chapter officials, were working with Bohannon & Houston out of Albuquerque, NM.

Lucinda shared that the water study is completed by Brown & Caldwell staff, and it is sitting at the Navajo Nation Water Management Branch. It will need further approval before the report from the study is distributed to the Chapter.
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Action: To accept the $15,000 to work with Dine College Land Grant to conduct the Water Study and Develop Water Usage Plan. At the next meeting a work session will be conducted to plan a timeline for the project and how the plan can be carried out. The next meeting will be on Sunday, August 7, 2016 3pm.
Motioned by Lucinda Davis
Seconded by Bennie Litson
Voting: 8 yes; 0 no; 1 abstained
Motion Carried

IV. Reports
a. Farm Board
   President – no reports
   Vice President – no reports
   Secretary / Treasurer – no reports

b. Water User
   President – not at meeting
   Vice President – not at meeting
   Secretary / Treasurer – no reports
   Members – Both not at meeting.

c. Others
   Financial Report added to agenda.
   Dorthea requested to defer financial report to next meeting. She is unable to run Sage 50 due to technical difficulties. She has not run the invoices as well. Currently, she is in the process of uploading all software into the computer system.

   Action: Defer the financial report to next meeting.
   Motioned by Teresa Chee
   Seconded by Evelyn Litzin
   Voting: 8 yes; 0 no; 1 abstained
   Motion Carried

V. CONCLUSION
A. Identify next agenda items
   • Audit
   • Water Plan – Planning
   • Fund Management Plan – Create Budget
   • Junk Food Sale Tax
     ✓ Survey Collection

B. Scheduled next meeting date, Sunday, August 7, 2016 at 3pm. (Please note: Meeting schedule to start at 12pm noon.)

C. Adjournment
   Action: Meeting adjourned at 7:50pm
   Motioned by Bennie Litson
   Seconded by Teresa Chee
   Voting: 8 yes; 0 no; 1 abstained
   Motion Carried

Prepared and submitted by Dorthea Litson